

Municipal Separate Storm Sewer System (MS4)

VPDES General Permit No. VAR040128

Annual Report for the Reporting Period

July 1, 2024 - June 30, 2025

Fiscal Year 2025

Department Of Juvenile Justice (DJJ)

Agency 777

Bon Air Facility



September 30, 2025

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1. Signed Certification

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

	
Responsible Official Signature	Date
Bradley Wilcox	
DJJ Facilities Operations Director	

VAR040128
Permit Number

Department of Juvenile Justice - Consolidated MS4s at Bon Air
MS4 Name

2. Introduction

On April 18, 2014, Virginia Department of Juvenile Justice (DJJ) was issued an MS4 permit by the Virginia Department of Environmental Quality (DEQ) for Bon Air facility in Chesterfield County. This permit outlines minimum requirements for the operation of the DJJ's storm sewer system, including best management practices (BMPs), and it is reissued every five years. The DJJ's current permit number is VAR040128, and the permit cycle duration is from November 1, 2023, to October 31, 2028. The permit mandates an annual report to be submitted to the Virginia DEQ by October 1st during the permit cycle, detailing progress in meeting permit requirements from July 1st to June 30th of the previous year. This annual report encompasses the DJJ's progress in meeting the permit requirements for the period from July 1, 2024, to June 30, 2025.

3. Annual Reporting Requirements

In Part I section D. of the MS4 general permit, the permit lists specific items to be addressed in the Annual Report. The following are the items listed in the permit in *italic* typeface followed by responses in **bold** typeface:

Part I D. Annual Reporting Requirements.

1. *The permittee shall submit an annual report to the department no later than October 1 of each year in a method, (i.e., how the permittee must submit) and format (i.e., how the report shall be laid out) as specified by the department; the required content of the annual report is specified in Part I E and Part II B. The report shall cover the previous year from July 1 to June 30.*

Response: Acknowledged! DJJ submits MS4 annual reports to DEQ no later than October 1 of each year in a method and format acceptable to DEQ and in accordance with the general permit requirements. This annual report and Chesapeake Bay TMDL Implementation Status Annual Report specifically cover the period from July 1, 2024, to June 30, 2025.

2. *Following notification from the department of the start date for the required electronic submission of annual reports, as provided for in 9VAC25-31-1020, such forms and reports submitted after that date shall be electronically submitted to the department in compliance with this section and 9VAC25-31-1020. There shall be at least a three-month notice provided between the notification from the department and the date after which such forms and reports must be submitted electronically.*

Response: We acknowledge the regulatory requirements as outlined in 9VAC25-31-1020, which mandates the electronic submission of annual reports following notification from the department. In compliance with this regulation, we understand that all forms and reports submitted after the department's specified start date must be submitted electronically. Furthermore, we recognize that the department will provide at least a three-month notice prior to the commencement of this electronic submission requirement, ensuring ample time for preparation and compliance. Additionally, DJJ has already commenced electronic submission of all documents related to MS4, including annual reports.

3. *The annual report shall include the following general information:*
 - a) *The permittee, system name, and permit number;*

Response: The permittee and system name are VA Dept. of Juvenile Justice - Consolidated MS4s at Bon Air and the Permit number is VAR040128. This information is also included on the cover sheet of the annual reports.

- b) *The reporting period for which the annual report is being submitted;*

Response: This annual report covers the period from July 1, 2024, to June 30, 2025. The reporting period is also included in the cover page of the annual reports.

c) A signed certification as per Part IV K;

Response: The signed certification, as required by Part IV K, has been provided on Section 1 on page 1 above.

d) Each annual reporting item as specified in an MCM in Part I E; and

Response: Please refer to section 4 on page 4 below for each annual reporting item as specified in an MCM in Part I E.

e) An evaluation of the MS4 program implementation, including a review of each MCM, to determine the MS4 program's effectiveness and whether or not changes to the MS4 program plan are necessary.

Response: The MS4 program implementation, including a review of each MCM, was evaluated during this reporting period to and found to be effective and functioning as intended. Based on this evaluation, no modifications to the MS4 Program Plan were deemed necessary.

- 4. For permittees receiving initial coverage under this general VPDES permit for the discharge of stormwater, the annual report shall include a status update on each component of the MS4 program plan being developed. Once the MS4 program plan has been updated to include implementation of a specific MCM in Part I E, the permittee shall follow the reporting requirements established in Part I D 3.*

Response: DJJ does not receive initial coverage under this general VPDES permit, as DJJ has held permit number VAR040128 since 2014. Accordingly, DJJ's annual report adheres to the reporting requirements outlined in Part I D 3.

- 5. For those permittees with requirements established under Part II B, the annual report shall include a status report on the implementation of the local TMDL action plans in accordance with Part II B including any revisions to the plan.*

Response: N/A. DJJ doesn't discharge the pollutants of concern to an impaired water for which a TMDL has been approved by the EPA. The only TMDL applicable to the DJJ Bon Air facility is the Chesapeake Bay TMDL. No other action plans, including a local TMDL action plan, are required. No local wasteload has been allocated to DJJ Bon Air.

- 6. For the purposes of this permit, the MS4 program plan, annual reports, the Chesapeake Bay TMDL action plan, and Chesapeake Bay TMDL implementation annual status reports shall be maintained as separate documents and submitted to the department as required by this permit as separate documents.*

Response: Understood. The MS4 program plan, annual reports, Chesapeake Bay TMDL action plan, and Chesapeake Bay TMDL implementation annual status reports are maintained as separate documents and submitted to the department as required by this permit.

4. Minimum Control Measures Reporting

4.1. Public Education and Outreach

In Part I section E.1.g of the MS4 permit, the permit lists specific items to be addressed in the Annual Report. The following are the items listed in the permit in *italic* typeface followed by responses in **bold** typeface:

Part I section E.1.g: The annual report shall include the following information:

1. *A list of the high-priority stormwater issues the permittee addressed in the public education and outreach program;*

Response: The high-priority stormwater issues identified and addressed during this reporting period are:

- **Human Generated Litter;**
- **Illicit Discharge, and**
- **Facilities Operations**

2. *A summary of the public education and outreach activities conducted for the report year, including the strategies used to communicate the identified high priority issues;*

Response: The permit requires two or more of the following strategies per year to communicate to the target audience the high-priority stormwater issues identified above: traditional written materials, alternative materials, signage, media materials, speaking engagements, curriculum materials, training materials, public education activities, and public meetings. DJJ Bon Air is responsible for the education of teenage students (interned residents) to meet the following Standards of Learning (SOL) areas related to stormwater:

- **Earth Science: ES.8 & ES.10**
The 9th Grade Course reached 14 students this term.
- **Biology: BIO.8**
The 10th Grade Course reached 27 students this term.

DJJ consistently posts informative brochures, flyers, and fact sheets about stormwater on its dedicated stormwater website and bulletin board postings, while also disseminating them to its audience, which includes students, intern residents, and employees.

3. *A description of any changes in high-priority stormwater issues, including, strategies used to communicate high-priority stormwater issues or target audiences for the public education and outreach plan. The permittee shall provide a rationale for any of these changes; and*

Response: There have been no changes in high-priority stormwater issues, strategies, or target audience as the above-mentioned issues have most directly impacted stormwater quality at DJJ Bon Air and have been effectively addressed by actions of DJJ's students, intern residents, and staff. The MCM is effective in ensuring regulatory compliance. Also, no changes are planned currently.

4. *A description of public education and outreach activities conducted that included education regarding climate change.*

Response: Earth Science, and Biology classes often include education regarding climate change. Topics such as ecosystems, the greenhouse effect, weather patterns, human impact on the environment, and sustainability are commonly covered, which directly relate to climate change. As stated in item 2 above, students have received training in Earth Science, and Biology, which included education on climate change.

4.2. Public Involvement and Participation

In Part I section E.2.i. of the MS4 permit, the permit lists specific items to be addressed in the Annual Report. The following are the items listed in the permit in *italic* typeface followed by responses in **bold** typeface:

Part I section E.2.i. The annual report shall include the following information:

1. *A summary of any public comments on the MS4 program received and how the permittee responded;*

Response: No public comments were received during this reporting period.

2. *A summary of stormwater pollution complaints received under the procedures established in Part I E.2.a.(1), excluding natural flooding complaints, and how the permittee responded;*

Response: No stormwater pollution complaints, including illicit discharges, improper disposal, or spills to the MS4, complaints regarding land disturbance activities or other potential stormwater pollution concerns, were received during this reporting period.

3. *A webpage address to the permittee's MS4 program and stormwater website;*

Response: Effective MS4 permit and coverage letter, annual reports, current MS4 program plan, Chesapeake Bay TMDL action plan, Chesapeake Bay TMDL implementation annual status report, a mechanism for the public to report illicit discharge, improper disposal, a method for how the public can provide comments on

MS4 program plan, and other MS4 and stormwater documents are posted to the following link:

<http://www.djj.virginia.gov/pages/admin/capital-outlay.htm#MS4>

4. *Federal and state nontraditional permittees with security policies preventing the MS4 program and stormwater pollution prevention webpage from being publicly accessible utilizing an internal staff accessible website, such as intranet, shall provide evidence of the current internal MS4 program and stormwater pollution prevention webpage;*

Response: This requirement is not applicable to DJJ. The MS4 program and stormwater pollution prevention webpage (link provided above) is publicly accessible and does not require an internal staff-accessible website for security reasons.

5. *A description of the public involvement activities implemented by the permittee, including any efforts to reach out and engage all economic and ethnic groups;*

Response: The permit requires DJJ to implement no less than four activities per year from two or more of the following opportunities listed in Table 2 of permit: monitoring, restoration, public educational activities, public meetings, disposal or collection events, and pollution prevention. DJJ conducted the following public involvement activities during this reporting period.

Public Involvement Activities Names	Opportunity Used (from table 2 of GP)	Target Audience	% of Target Audience Reached	Documentation and Metrics
Educational Events	Public education activities	Students	100%	Presentation of stormwater materials as part of classes to meet the Standards of Learning (SOL) requirements at least four times per year.
Hazardous Waste Pickup, chemical collection, vehicle fluid collection	Disposal or Collection Events	Waste Receiver/Contractor	100%	Fluorescent bulbs, waste oil, and vehicle fluids are collected on an on-going basis and picked up for disposal by a licensed waste receiver once or twice per year.

Refer to the following DJJ's MS4 webpage for more information on the public involvement activities:

[DJJ Capital Outlay \(virginia.gov\)](http://www.djj.virginia.gov/pages/admin/capital-outlay.htm#MS4)

6. *A description of public education and outreach activities conducted that also included education regarding climate change;*

Response: The educational classes mentioned above, including Earth Science, and Biology, covered topics related to climate change. Additionally, the collection of hazardous waste materials plays a role in mitigating climate change by preventing environmental contamination and promoting sustainable waste management practices. These activities directly contribute to public education and outreach efforts regarding climate change.

7. *A report of the metric as defined for each activity and an evaluation as to whether or not the activity is beneficial to improving water quality; and*

Response: For each public involvement activity during the reporting year, the metric was the completion of the activities listed and track the number of participants and students. The activities are beneficial to improving water quality by making students (interned residents) aware of stormwater issues and by reducing the potential for hazardous pollutants to contaminate stormwater runoff.

8. *The name of other MS4 permittees with whom the permittee collaborated in the public involvement opportunities.*

Response: No other MS4 permittees were involved in the listed public involvement opportunities.

The MCM is effective in ensuring regulatory compliance. No changes are planned currently.

4.3. Illicit discharge detection and elimination

In Part I section E.3.e. of the MS4 permit, the permit lists specific items to be addressed in the Annual Report. The following are the items listed in the permit in *italic* typeface followed by responses in **bold** typeface:

Part I section E.3.e. The annual report shall include:

1. *A confirmation statement that the MS4 map and information table have been updated to reflect any changes to the MS4 occurring on or before June 30 of the reporting year;*

Response: The MS4 maps and information tables were updated on March 28, 2022. Since then, no Best Management Practices (BMPs), stormwater management facilities, or outfalls have been installed on the Bon Air campus that would require updates to the MS4 maps and information tables. DJJ plans to update these when a new stormwater management facility is installed. They are up to date and reflected the site conditions during this reporting year. A link to the MS4 maps and information tables can be found here:

[DJJ Capital Outlay \(virginia.gov\)](https://www.virginia.gov)

2. *The total number of outfalls and observation points screened during the reporting period as part of the dry weather screening program; and*

Response: During the reporting period, all 15 outfalls were screened, revealing no indications of illicit discharges, and thus necessitating no follow-up actions. Furthermore, in addition to the dry screening of outfalls, thorough inspections were conducted on all 4 BMPs including land conversion areas.

3. *A list of illicit discharges to the MS4, including spills reaching the MS4 with information as follows:*
 - a. *The location and source of illicit discharge;*
 - b. *The dates that the discharge was observed, reported, or both;*
 - c. *Whether the discharge was discovered by the permittee during dry weather screening, reported by the public, or other method (describe);*
 - d. *How the investigation was resolved;*
 - e. *A description of any follow-up activities; and*
 - f. *The date the investigation was closed.*

Response: During the reporting period, there were no illicit discharge events where prohibited discharges reached the storm sewer system.

MCM Evaluation: The MCM is effective in ensuring regulatory compliance. No changes are planned currently.

4.4. Construction Site Stormwater Runoff and Erosion & Sediment Control

In Part I section E.4.e. of the MS4 permit, the permit lists specific items to be addressed in the Annual Report. The following are the items listed in the permit in *italic* typeface followed by responses in **bold** typeface:

Part I Section E.4.e. The annual report shall include the following:

1. *Total number of erosion and sediment control inspections conducted;*

Response: During the reporting period, there were no construction activities that resulted in the disturbance of 2,500 square feet or greater. Therefore, no inspections were required or conducted.

2. *Total number of each type of compliance action and enforcement action implemented; and*

Response: No compliance actions or enforcement actions have been implemented during this reporting period.

3. *For nontraditional permittees:*

- a. *A confirmation statement that land disturbing projects that occurred during the reporting period have been conducted in accordance with the current department approved annual standards and specifications for erosion and sediment control; and*

Response: DJJ is not a Standards & Specifications (S&S) entity. DJJ Bon Air has not developed a S&S document, therefore this requirement is not applicable. At a minimum, DJJ Bon Air has adopted and implemented the recognized Commonwealth of Virginia standards for land disturbing projects as set forth in the Department of General Services, Division of Engineering, Construction and Professional Services Manual (CPSM) and Department of Environmental Quality (DEQ), Erosion and Stormwater Management laws and Regulations.

- b. *If any land disturbing projects were conducted without department approved annual standards and specifications, a list of all land disturbing projects that occurred during the reporting period with erosion and sediment control plan approval dates for each project.*

Response: This requirement is not applicable because, as stated in item a above, DJJ is not a Standards and Specifications entity.

MCM Evaluation: The MCM has been effective in providing compliance with the regulatory requirements.

4.5. Post-construction stormwater management for new development and development on prior developed lands

In Part I section E.5.e. of the MS4 permit, the permit lists specific items to be addressed in the Annual Report. The following are the items listed in the permit in *italic* typeface followed by responses in **bold** typeface:

Part I section E.5.e. The annual report shall include the following information:

1. *If the traditional permittee implements a VSMP in accordance with Part I E 5 a (1), (2), or (3):*
 - a. *The number of privately owned stormwater management facility inspections conducted; and*
 - b. *The number of enforcement actions initiated by the permittee to ensure long-term maintenance of privately owned stormwater management facilities including the type of enforcement action;*

Response: DJJ is a nontraditional state agency permittee and has not developed standards and specifications in accordance with the Virginia Stormwater Management Act and VSMP Regulations. As a state agency, there are no privately owned stormwater management facilities (SMFs) within the DJJ Bon Air MS4 service area to inspect, report, or enforce

actions. All SMFs are owned, operated, and maintained by the Commonwealth of Virginia DJJ Bon Air. Consequently, there are no privately owned SMFs that require inspection, and no enforcement actions have been taken.

2. *Total number of inspections conducted on stormwater management facilities owned or operated by the permittee;*

Response: All stormwater management facilities owned and operated by DJJ were inspected during the reporting period. Inspections were conducted during the reporting period for all four (4) SWM/BMP facilities and fifteen (15) outfalls in accordance with DJJ – Bon Air, SMF Inspection & Maintenance Procedures, general permit requirements, and Virginia BMP inspection forms.

3. *A description of the significant maintenance, repair, or retrofit activities performed on the stormwater management facilities owned or operated by the permittee to ensure it continues to perform as designed. This does not include routine activities such as grass mowing or trash collection;*

Response: During this reporting period, there were no significant maintenance, repair, or retrofit activities performed on the stormwater management facilities owned or operated by DJJ-Bon Air. Routine activities, such as grass mowing and trash collection, were conducted as needed to maintain the facilities, but no major interventions were necessary to ensure their continued performance as designed.

4. *For traditional permittees as specified in Part I E 5 a (1), a confirmation statement that the permittee submitted stormwater management facility information through the Virginia Construction Stormwater General Permit database for those land disturbing activities for which the permittee was required to obtain coverage under the General VPDES Permit for Discharges of Stormwater from Construction Activities in accordance with Part III B 1 or a statement that the permittee did not complete any projects requiring coverage under the General VPDES Permit for Discharges of Stormwater from Construction Activities (9VAC25-880);*

Response: As stated above under question 1, DJJ is a non-traditional state agency permittee. DJJ has submitted all SWM facilities information to DEQ for those projects that required VPDES Permit. Therefore, this question is not applicable to DJJ.

5. *A confirmation statement that the permittee electronically reported stormwater management facilities using the DEQ BMP Warehouse in accordance with Part III B 1 and 2; and*

Response: No new SMFs were installed during this reporting period to report using the DEQ BMP Warehouse, and all previously installed SMFs/BMPs have already been reported.

6. *A confirmation statement that the permittee electronically reported stormwater management facilities inspected using the DEQ BMP Warehouse in accordance with Part III B 5.*

Response: This is not applicable because DJJ – Bon Air is not a traditional permittee. Part III B 5 is for traditional permittees to use DEQ Construction Stormwater Database to report each SMF installed after July 1, 2014. In addition, no new BMPs have been installed during the reporting period to report using the DEQ BMP Warehouse.

MCM Evaluation: The MCM is effective in ensuring regulatory compliance. No changes are planned currently.

4.6. Pollution prevention and good housekeeping for facilities owned or operated by the permittee within the MS4 service area.

In Part I section E.6.y. of the MS4 permit, the permit lists specific items to be addressed in the Annual Report. The following are the items listed in the permit in *italic* typeface followed by responses in **bold** typeface:

Part I section E-6-y. The annual report shall include the following:

1. *A summary of any written procedures developed or modified in accordance with Part I E 6 a and b during the reporting period;*

Response: The current permit requires that the MS4 Program Plan be updated within 6 months of the effective date of the permit, which was November 1, 2023. Accordingly, DJJ updated its MS4 Program Plan to comply with the new permit requirements. As part of updating the MS4 Program Plan, DJJ revised its Good Housekeeping/Pollution Prevention Procedures in June 2024, with an effective date of July 1, 2024. These procedures provide a set of written guidelines designed to ensure that DJJ Bon Air Grounds operations are managed in ways that minimize pollutants from entering the storm sewer system. For more information, see DJJ's stormwater website below.

[DJJ Capital Outlay \(virginia.gov\)](https://www.djj.virginia.gov/stormwater)

2. *A confirmation statement that all high-priority facilities were reviewed to determine if SWPPP coverage is needed during the reporting period;*

Response: All facilities at DJJ were reviewed during this reporting period to determine if SWPPP coverage is needed. DJJ Bon Air does not have any facilities

that meet the permit criteria for high-priority facilities. Therefore, there is neither an existing SWPPP nor a new SWPPP developed during the reporting period.

3. *A list of any new SWPPPs developed in accordance with Part I E 6 a during the reporting period;*

Response: There has been no new SWPPP's developed during the reporting period.

4. *A summary of any SWPPPs modified in accordance with Part I E 6 j, 6 l, or 6 m;*

Response: As stated above in response to question 2, DJJ Bon Air does not have any facilities that meet the permit criteria for high-priority facilities.

5. *The rationale of any high-priority facilities delisted in accordance with Part I E 6 l or m during the reporting period;*

Response: No high-priority facilities were delisted during the reporting period, as there were originally no high-priority facilities at DJJ-Bon Air.

6. *The status of each nutrient management plan as of June 30 of the reporting year (e.g., approved, submitted and pending approval, and expired);*

Response: There are no lawn areas within the DJJ Bon Air where fertilizer, nutrients, or general herbicides are applied; therefore, no areas require a Turf and Landscape Nutrient Management Plan.

7. *A list of the training activities conducted in accordance with Part I E 6 d, including the following information:*

- a. The completion date for the training activity;*
- b. The number of employees who completed the training activity; and*
- c. The objectives and good housekeeping procedures covered by the training activity.*

Response: The permit requires a written training plan for applicable field personnel to cover specific items related to the MS4 permit. DJJ Bon Air has two full time and two part time Grounds employees.

- DJJ-Bon Air has their consultant present a training session regularly covering the materials in good housekeeping/pollution prevention, recognition, elimination, and reporting of illicit discharges, and overall MS4 requirements. The last training course was in 2023.**
- Since there are no employees that perform road, street, sidewalk, and parking lot maintenance, no training is needed for employees in this area (item 2 in Part I E 6 d);**
- Employees working in and around maintenance, public works, or recreational facilities receive training in good housekeeping and pollution**

prevention practices associated with those facilities no less than once per 24 months (item 3 in Part I E 6 d);

- Since there are no high-priority facilities with a stormwater pollution prevention plan (SWPPP) within DJJ-Bon Air, no training is needed or applicable for employees in this area (item 4 in Part I E 6 d);
- No employees are emergency responders trained in spill response, so no training is required in spill control and response. DJJ Bon Air seeks assistance from local firefighters and law enforcement officers if there is a spill control (item 5 in Part I E 6 d);
- There is no pesticide or herbicide application; therefore, no employee is required to be trained and certified in accordance with the Virginia Pesticide Control Act (item 6 in Part I E 6 d);
- No employees are plan reviewers, inspectors, program administrators, or construction site operators. DEQ is the erosion and stormwater authority for DJJ.

MCM Evaluation: The MCM is effective in ensuring regulatory compliance. No changes are planned currently.

5. PART II – TMDL SPECIAL CONDITIONS

A. Chesapeake Bay TMDL Special Condition

As per Part I D 6., Chesapeake Bay TMDL Implementation Annual Status Report *is maintained as a separate document from this Annual Report and is submitted to the department as a separate document.*

B. LOCAL TMDL SPECIAL CONDITION

In Part II section B 11. of the MS4 permit, the permit lists specific items to be addressed in the Annual Report. The following are the items listed in the permit in *italic* typeface followed by responses in **bold** typeface:

Part II section B 11.

11. For each reporting period, each annual report shall include a summary of actions conducted to implement each local TMDL action plan.

Response: N/A. The only TMDL applicable to the DJJ Bon Air facility is the Chesapeake Bay TMDL. No other action plans, including a local TMDL action plan, are required. No local wasteload has been allocated to DJJ Bon Air.

6. Part IV - Conditions Applicable to All State and VPDES Permits

6.1. C. Reporting Monitoring Results

In Part IV section C. 1. of the MS4 permit, the permit lists specific items to be addressed in the Annual Report. The following are the items listed in the permit in *italic* typeface followed by responses in **bold** typeface:

Part IV C.1.

1. The operator shall submit the results of the monitoring as may be performed in accordance with this state permit with the annual report unless another reporting schedule is specified elsewhere in this state permit.

Response: N/A, no monitoring took place during the reporting period.

6.2. I. Reports of noncompliance

In Part IV section I. of the MS4 permit, the permit lists specific items to be addressed in the Annual Report. The following are the items listed in the permit in *italic* typeface followed by responses in **bold** typeface:

Part IV section I. 1.

1. The operator shall report any noncompliance that may adversely affect surface waters or may endanger public health.

Response: N/A, there was no noncompliance during this reporting period that may adversely affect surface waters or may endanger public health.

2. The operator shall report all instances of noncompliance not reported under Part IV I 1 b, in writing, as part of the annual reports that are submitted. The reports shall contain the information listed in Part IV I 2.

Response: There were no instances of noncompliance to report during this reporting period.

3. The immediate (within 24 hours) reports required in Part IV G, H, and I shall be made to the department. Reports may be made by telephone, email, or online at <https://www.deq.virginia.gov/our-programs/pollution-response/pollution-data-and-reporting>. For reports outside normal working hours, the online portal shall be used. For emergencies, call the Virginia Department of Emergency Management's Emergency Operations Center (24-hours) at 1-800-468-8892.

Response: Acknowledged!

4. Where the operator becomes aware of a failure to submit any relevant facts, or submittal of incorrect information in any report, including a registrations statement, to the department, the operator shall promptly submit such facts or correct information.

Response: Acknowledged!

6.3. K. Signatory Requirements

In Part IV section K. 2. of the MS4 permit, the permit lists specific items to be addressed in the Annual Report. The following are the items listed in the permit in *italic* typeface followed by responses in bold typeface:

Part IV K. 2.

2. Reports and other information. All reports required by state permits, including annual reports, and other information requested by the department shall be signed by a person described in Part IV K 1, or by a duly authorized representative of that person. A person is a duly authorized representative only if:

- a) The authorization is made in writing by a person described in Part IV K 1;*
- b) The authorization specifies either an individual or a position having responsibility for the overall operation of the regulated facility or activity such as the position of plant manager, operator of a well or a well field, superintendent, position of equivalent responsibility, or an individual or position having overall responsibility for environmental matters for the operator. (A duly authorized representative may thus be either a named individual or any individual occupying a named position.); and*
- c) The signed and dated written authorization is submitted to the department.*

Response: This annual report has been signed by Mr. Bradley Wilcox, DJJ Facilities Operations Director. See Section 1 on page 1 of this report.